|  |  |
| --- | --- |
| **Parish name** |  |
| **Program/activity/event name** |  |
| **Goals and objectives** |  |
| **Description of the physical/online space**  |  |
| **Description of program/activity/event*** Overview
* Participants (age, gender, ability etc.)
* Time and day
* Frequency e.g. weekly, annually, one-off etc.
* Duration
 |  |
| **Responsible personnel involved** * Internal
* External
 |  |
| **Additional information** |  |
| **Next review date** ***(include a date when the plan will be reviewed and who is responsible for the review, noting that if there are any critical incidents the plan will be reviewed immediately).*** |  |

 RISK ASSESSMENT

RISK RATING MATRIX



|  |
| --- |
| **Personnel** |
| **Current Control Measures** | **Action plan** |
| **Risk description** | **Risk controls: what is currently in place?** | **Level of risk** **(‘Consequence Rating’ x ‘Likelihood Rating’)** | **Risk treatment actions** | **Resources required** | **Completion date** | **Accountability** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

|  |
| --- |
| **Participants** |
| **Current Control Measures** | **Action plan** |
| **Risk description** | **Risk controls: what is currently in place?** | **Level of risk** **(‘Consequence Rating’ x ‘Likelihood Rating’)** | **Risk treatment actions** | **Resources required** | **Completion date** | **Accountability** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

|  |
| --- |
| **Practices** |
|  |
| **Current Control Measures** | **Action plan** |
| **Risk description** | **Risk controls: what is currently in place?** | **Level of risk** **(‘Consequence Rating’ x ‘Likelihood Rating’)** | **Risk treatment actions** | **Resources required** | **Completion date** | **Accountability** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

|  |
| --- |
| **Places** |
| **Current Control Measures** | **Action plan** |
| **Risk description** | **Risk controls: what is currently in place?** | **Level of risk** **(‘Consequence Rating’ x ‘Likelihood Rating’)** | **Risk treatment actions** | **Resources required** | **Completion date** | **Accountability** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |